

FREE CHECKLIST

The AI Verification Checklist_

For solicitors. The practical version of the [Ayinde](#) duty — run it over any AI output before you rely on it or put your name to it.

Before you rely on anything an AI tool produces — or put your name to it — run it through this. It's the practical version of the duty the court set out in *Ayinde v Haringey*: check AI-assisted work against authoritative sources before you use it.

1. Authority — the one that matters most

- ☐ Every **case** cited has been checked against the original report or BAILII. It exists, and it says what the draft claims.
- ☐ Every **statute or statutory provision** has been verified against legislation.gov.uk.
- ☐ Every **tribunal decision, ACAS reference or practice direction** has been confirmed against the source.
- ☐ Any claim of "**standard**" or "**market practice**" is either evidenced or treated as your judgement, not fact.
- ☐ Nothing cited is relied upon that you could not verify. If you couldn't check it, you didn't use it.

2. The document itself

- ☐ **Defined terms** are used consistently — defined before use, and used as defined throughout.
- ☐ **Cross-references** point to the right clause or schedule (no "see clause 8.3" pointing at the wrong place).
- ☐ **Numbering** runs in sequence — no gaps, repeats or breaks at any level.
- ☐ No stray **brackets or placeholders** remain — [DATE], [PARTY], ☐ , or drafting notes left in the body.

3. Substance

- ☐ The advice or drafting reflects **the client's actual instructions**, not the model's assumptions.
- ☐ Anything the model **flagged or queried** has been resolved, not ignored.
- ☐ The **jurisdiction is right** — this is England & Wales law, not US or generic content the model drifted into.
- ☐ Tax, limitation, and other **technical points** have been checked, not trusted.

4. The final test

Before it leaves your desk, three questions:

- ☐ Is it legally accurate?
- ☐ Is it clear?
- ☐ Would I be happy to put my name to it?

If the answer to any is "not sure" — it isn't ready.

This checklist is from The Lawyer's Prompt — the book and 15 Claude skills that build this discipline into the tools themselves, so verification happens every time rather than when you remember.

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